

## **PURCHASE OF SERVICE CONTRACT**

This contract made and entered into on the 1st day of October, 2014 by and between the RIDGE Project and Elizabeth New Life Center doing business at 359 Forest Avenue Dayton, OH 45405 [a Provider of service (hereafter referred to as "Provider")] pursuant to rules promulgated by the Ohio Revised Code.

1. **PURCHASE OF SERVICES:** Subject to terms and conditions set forth in this contract and attached exhibits (such exhibits are deemed to be part of this contract as fully as if set forth herein) the RIDGE Project agrees to purchase for, and the provider agrees to furnish to eligible individuals those specific social services detailed in this agreement. (See Attached)
2. **CONTRACT PERIOD:** This contract will be effective from October 1, 2014 through September 30, 2015 inclusive, unless otherwise terminated and renewable on an annual basis.
3. **AVAILABILITY OF FUNDS:** Total dollar value of this contract may not exceed \$60,495 (see attached budget) unless otherwise amended. A total dollar value of Matching Funds provided to The RIDGE Project from Provider will be at least \$58,657 (see attached budget) unless otherwise amended. Payments for all services provided in accordance with the provisions of this contract are contingent upon availability of local, state, and/or federal funds. In the event that local, state and/or federal reimbursement is no longer available to the RIDGE Project, Inc. therefore requiring changes or termination of this contract, such changed or termination for this reason will be effective on the date that local, state and/or federal reimbursement is no longer available or later as is otherwise stipulated by the RIDGE Project, Inc.
4. **LIMITATION:** Provider warrants the following:
  - (1) Any costs incurred pursuant to this contract will not be allowable to or included as a cost of any other federally financed program in either the current or a prior period.
  - (2) No medical or Medicaid reimbursable services will be provided through this contract.
  - (3) Claims made to the RIDGE Project, Inc. of payment for purchased services shall be for actual services rendered to eligible individuals and do not duplicate claims made by Provider to other sources of funds for the same services.
  - (4) Rates charged under this agreement do not exceed the rates charged to other individuals or organizations for the same service.
5. **COST AND DELIVERY OF PURCHASED SERVICES:** Subject to the limitations specified in Article 3, reimbursement under this agreement will be by **actual cost incurred**. Provider shall submit to RIDGE Project, Inc. a bi-weekly report (or no less than monthly report) of actual expenditures reported on the form provided by the RIDGE Project completed according to stated protocols, and a monthly report of program activities.
6. **ELIGIBILITY FOR SERVICES:** Eligibility of individuals to receive purchase services shall be determined in accordance with rules and regulations established by federal and state laws and rules. *Eligibility shall be determined by the RIDGE Project, Inc. as dictated by the Ohio Department of Health Abstinence Education Project grant rules, regulations and approvals.*
7. **PAYMENT FOR PURCHASED SERVICES:** Provider will, on a regular basis according to established due dates, submit a financial report to the RIDGE Project, Inc. covering purchased services rendered to eligible individuals-see article (5). Such reports shall include the number of persons served, number of units, and shall include an itemized list of expenditures. The RIDGE Project Fiscal Officer will review such report for completeness and any information necessary

before issuing payment authorization from the RIDGE Project, Inc. Payments will be made on all approved expenditure reports within 14 calendar days dependent upon receipt of payment by the RIDGE Project from grantor, Ohio Department of Health. If expenditure reports are not submitted in a timely and complete manner, payment will be withheld until reporting is current and accurate. The reported expenditures submitted are subject to adjustment by the RIDGE Project, Inc. before such report is accepted to adjust for mathematical errors, incorrect rates, or noncovered services and the reported expenditures are subject to audit by appropriate local, state and federal officials after payment is made.

8. **SUBCONTRACTING:** When deemed necessary to deliver services of the quantity and quality specified in this agreement, the provider may subcontract. All such subcontracts shall be in the same form as this contract and subject to the same terms, conditions, and covenants contained herein. Every sub-contractor must adhere to the legislative definition of abstinence education and conform to federal A-H standards of the Administration for Children and Families and Ohio Law. No such subcontracts shall in any case release the Provider from his liability under this contract. Provider is responsible for making direct payment for such service and ensuring that the materials and information conform to the grant guidelines.

9. **INDEPENDENT CONTRACTORS:** Providers, agents, and employees of the provider will act in performance of this contract in an independent capacity, and not as officers or employees or agents of the State of Ohio, the Federal Government or the RIDGE Project, Inc.

10. **FINANCIAL RECORDS:**

**Maintaining:** The provider shall maintain independent books, records, payroll documents, accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this contract. Such records shall be subject at all reasonable times for inspection, review, or audit by duly authorized federal, state, local representatives and the RIDGE Project, Inc. personnel.

**Availability:** Provider shall maintain and preserve all financial and service delivery documentation records related to this contract, including any other documentation used in the administration of the program, in its possession for a period of *three years* from the date of the submission of the final expenditure report for the project (this project is potentially a 4 year project), and/or will assure the maintenance of such for a like period of time in the possession of any third party performing work related to this contract, unless otherwise directed by the RIDGE Project, Inc.

**Retention:** If any litigation, claim, negotiation, audit, or other action involving the records has been started before the three-year period following the submission of the final expenditure report, the Provider shall retain the records until completion of the action and all issues which arise from it or until the end of the three-year period, whichever is later.

11. **RESPONSIBILITY FOR AUDIT:** Provider will be audited annually in accordance with the standards OMB circular A-133- Audits of the State, Local Governments, and Non-Profit Organizations IF PROVIDER RECEIVES OVER \$500,000 IN GRANT FUNDS from any source. Provider will supply a copy of its latest audit to the RIDGE Project upon its request. Provider's books and records will be made available to the RIDGE Project during regular business hours upon reasonable notification.

12. **RESPONSIBILITY FOR AUDIT EXCEPTIONS:** Provider agrees to accept responsibility for receiving, replying to, making repayment for, and/or complying with any audit exception by appropriate local, state or federal audit related to the provisions of this contract. In addition, the Provider agrees;

- (a) to pay the RIDGE Project the full amount of the payment received on behalf of individuals and families not eligible for services described in prior articles of this contract.

- (b) to pay the RIDGE Project the full amount of payment received for services not covered by the Provider's contract.
- (c) to pay the RIDGE Project the full amount of payment received for duplicate billings, erroneous billings, deceptive claims or falsification.
- (d) As used in this section "deceptive" means knowingly deceiving another or causing another to be deceived by a false or misleading representation, by withholding information, by preventing another from acquiring information or by any other act, conduct, or omission which creates, confirms or perpetuates a false impression as to law, value, state of mind or other objective or subjective fact.

13. **SAFEGUARDING OF CLIENT:** Provider agrees that the use or disclosure by any party of any information concerning eligible individuals for any purpose not directly related with the administration of the RIDGE Project, Inc. or Provider's responsibilities with respect to purchased services is prohibited except upon the written consent of the eligible individual or his responsible parent or guardian *AND* The RIDGE Project.

14. **COMPLIANCE:** The Provider shall perform its obligations under this contract in conformity with all applicable local, state and federal laws and regulations. Any agency found to be out of compliance may be subject to investigation and termination of this contract. These include but are not limited to the following when applicable:

- (a) Civil Rights: The RIDGE Project, Inc. and Provider agree that as a condition of this contract, there shall be no discrimination against any client or any employee because of race, color, sex, religion, national origin, handicap, or any other factor as specified in TITLE VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; all requirements imposed by applicable HHS regulations (45 CFR 84) and all guidelines and interpretations issues pursuant thereto; the Age Discrimination Act of 1975; the Omnibus Budget Reconciliation Act of 1981, where applicable; and the Americans with Disabilities Act of 1990.

It is further agreed that the Provider will comply with all appropriate federal and state laws regarding such discrimination and the right to and method of appeal will be made available to all persons under this contract.

Any individual found to be out of compliance with this paragraph may be subject to investigation by the Office of Civil Rights of the Department of Health and Human Services and termination of this contract.

- (b) Equal Employment Opportunity: requiring compliance with Executive Order 11246, as amended by Executive Order 11375 and supplemented in Department of Labor regulations 41 CFR Part 60.
- (c) Section 104 of the Personal Responsibility and Work Opportunities Reconciliation Act of 1996; Provider will ensure that the religious freedom of program participants is not diminished and that it will not discriminate against any participant based on religion, religious belief, or refusal to participate in a religious activity. No funds provided under this contract will be used to promote the religious character and activities of the contractor. If any participant objects to the religious charter of the organization, the contractor will immediately refer the individual to the RIDGE Project, Inc. for an alternative provider.
- (d) Patent Rights: requiring compliance in accordance with 37 CFR Part 401 and any other regulations issued by HHS or the RIDGE Project, Inc.
- (e) Clean Air Act: requiring compliance with applicable standards, orders or requirements issued under Section 306 of the Clean Air Act 42 USC 1857 (h) Section 508 of the Clean Water Act 33 USC 1368, Executive Order 11738 and Environmental Protection Agency regulations 40 CFR Part 15.

- (f) Debarment and Suspension: requiring compliance with Executive Orders 12549 and 122689.
- (g) Lobbying: requiring compliance for anti-lobbying provisions of 31 USC 1352.
- (h) Anti-Kickback Act: requiring compliance with the Copeland Anti-Kickback Act 18 USC 874 as supplemented in Department of Labor regulations 29 CFR Part 3.
- (i) Contract Work Hours and Safety Standard Act: requiring compliance with the Contract Work Hours and safety Standards Act 40 USC 327-330 as supplemented by Department of Labor regulations 29 CFR Part 15.
- (j) Davis-Bacon Act: requiring compliance with Davis-Bacon Act, 40 USC 276a to a-7 as supplemented by Department of Labor regulations 29 CFR Part 5.
- (k) Energy Policy and Conservation Act: requiring compliance with the Energy Policy and conservation Act (PL-94-165)
- (l) Separation of all religious activities from program activities. Compliance with the Federal requirement of NON-RELIGIOUS content and programming is mandatory. The program or program staff may NOT proselytize nor include any religious teaching, materials, etc. during programming that is grant funded. (See Federal Requirements for details)
- (m) Ensure that all materials and information is medically accurate and routinely (not less than annually) reviewed for medical accuracy.

15. **FAIR HEARING:** The RIDGE Project, Inc. and Provider agree that the provider is responsible for fulfilling responsibilities relative to appeals and state hearings in accordance with rules and regulations established by federal and state laws and rules.

16. **INDEMNITY AND INSURANCE:**

**Each party to this Agreement agrees that it will be responsible for its own acts and omissions and the results thereof; and, shall not be responsible for the acts and omissions of the other party and the results thereof. Each party agrees that it will assume all risk and liability to itself, its agents, or its employees for any injury to persons or property resulting in any manner from conduct of its own operations and the operations of its agents or employees under this Agreement.**

Insurance: Provider agrees to contract for such insurance as is reasonably necessary to adequately secure the persons and estates of eligible individuals against reasonable foreseeable torts which would cause injury or death.

17. **PUBLICITY:** All public statements referring to this project or the RIDGE Project in general (including, but not limited to: newspapers, news letters, blogs, radio ads, TV ads) must have prior approval from the RIDGE Executive Director or his/her designee. In any publicity release or other public reference including media release, information pamphlets, etc., on the services provided under this agreement, it will be clearly stated that the project is *“funded by OAHC –administered by The RIDGE Project, Inc, under a grant from the Ohio Department of Health”* or:

\_\_\_\_\_ is a Partner of the Ohio Adolescent Health Centers.

Funding for this project is provided in part by the Ohio Department of Health, Abstinence Education Grant # 02060021AE0415. Any opinions, findings and conclusions or recommendations expressed in this material are those of the author(s) and do not necessarily reflect the view of the Ohio Department of Health.

18. **CONFLICT OF INTEREST:** This contract in no way precludes, prevents, or restricts the Provider from obtaining and working under an additional contractual arrangement(s) with other parties in addition to this ODH Abstinence Education Grant, assuming that the contractual work in no way impedes the Provider’s ability to perform the services required under this contract and is not a conflict of interest to the objectives of the Abstinence Education Grant. The Provider agrees that at the time of entering into this contract, it has no interest in nor shall it acquire any interest, direct

or indirect, in any contract which will impede its ability to perform the services under this contract or conflicts with the mission of this project.

The Provider further agrees that there is no financial interest on the part of any RIDGE Project or Abstinence Education Grant employee involved in the development of the specifications or the negotiation of this contract. The Provider has no knowledge of any situation which would be a conflict of interest. It is understood that a conflict of interest occurs when a RIDGE Project or Abstinence Education Grant employee will gain financially or receive personal favors as a result of the signing or implementation of this contract.

The Provider will report the discovery of any potential conflict of interest to the RIDGE Project, Inc. Should a conflict of interest be discovered during the term of this contract, the RIDGE Project, Inc. may exercise any right under the contract, including termination of the contract.

19. **SEVERABILITY:** If any term or provision of this contract or the application thereof to any person or circumstance shall to any extent be held invalid or unenforceable, the remainder of this Contract or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term and provision of this contract shall be valid and enforced to the fullest extent permitted by law.
20. **CHILD SUPPORT ENFORCEMENT:** Provider agrees to cooperate with the RIDGE Project and any Child Support Enforcement Agency (CSEA) in ensuring employees of the Provider met child support obligations established under state law. Further, by executing this contract, Provider certifies present and future compliance with any court order for the withholding of support which is issued pursuant to sections 3113.21 and 3113.214 of the Ohio Revised Code.
21. **CODE OF ETHICS:** Provider agrees to adhere to the RIDGE Project Code of Ethics as detailed below and inform all of their staff designated to provide services under this project of the requirement to adhere to this Code of Ethics. Failure to do so may result in termination of the contract.

The RIDGE Project, Inc. is designed as a collaborative effort of community- and faith-based Providers in the state of Ohio and administrative leg for the Ohio Adolescent Health Centers which is a diverse group of providers. As such, we recognize the challenges associated with coordinating the efforts of many service Providers. As an authorized Partner or Provider, the Provider will agree to the following collaborative values and ethical principles:

**Value: *Dignity and respect for each PROVIDER***

Ethical Principle: *Each Provider has value for meeting the needs of our target population*

Each Partner brings to the collaborative a unique set of skills, that when matched to the appropriate youth, can be effective in meeting the goals of the project or RIDGE agency. These unique skills sets from multiple Providers offer us the best chance of meeting the many populations of vulnerable youth and families we seek to serve.

**Value: *Collaboration***

Ethical Principle: *The RIDGE vision: changing competition to partnership*

Each Provider must view other providers as partners in the effort to establish a successful outreach in Ohio. Providers must look for opportunities to share resources such as training,

specialized knowledge, and demographic information with the RIDGE Project and other Providers.

**Value: *Develop lasting programs***

Ethical Principle: *The focus of PROVIDERS is on growing with the people we serve-- not growing the business.*

PROVIDERS must look to the long term health of the youth/families and therefore seek to establish longer term programs. We are working together to impact future choices and decisions of vulnerable youth and vulnerable families therefore all our conduct should reflect this view.

**Value: *Integrity***

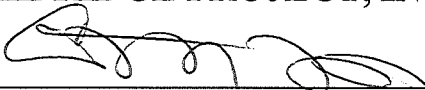
Ethical Principle: *Providers will behave in a trustworthy manner.*

Providers are to be continually aware of the RIDGE's mission, values, ethical principles, and ethical standards and behave in a manner consistent with them. Providers are to act honestly and responsibly and promote ethical practices on the part of/and on behalf of the RIDGE. Failing to model the standard of conduct we promote, communicate honestly with the RIDGE and/or berating of fellow Providers and/or other organizations will not be tolerated.

22. **TERMINATION:** This contract may be terminated by either party upon thirty calendar days written notice to the other party without cause. *Failure to honor the terms of this contract and/or related state, federal, and local regulations will result in the immediate termination of this contract.* Any change to this agreement must be mutually agreed upon by the parties and documented. If terminated by the RIDGE Project, Provider will be reimbursed for all costs and non-cancelable commitments scheduled or purchased prior to the termination date. **The final reimbursement payment will be held by the RIDGE Project until all project related materials (including, but not limited to: files, client information, equipment and supplies purchased under this contract, curricula and materials purchased under this contract and financial records kept as a part of this contract) are returned to the RIDGE Project office located at J 169 State Route 65 McClure, OH 43534. The RIDGE Project and OAHRC reserves the right to donate any equipment, supplies, etc. to a non-profit that will continue the mission of the intent of this funding at the termination of this project in accordance with state law and grant regulations.**

In addition to above referenced terms and conditions, the Provider has read, understands and will comply with any additional requirements set-forth by OAHC and/or the funder of the project, ODH, under which the RIDGE Project enters into partnership with the Provider.

**THE RIDGE PROJECT, INC.**

  
\_\_\_\_\_  
Executive Director, Catherine Tijerina

9-20-14  
Date

**PROVIDER**

  
\_\_\_\_\_  
Authorized Representative Signature/Title *Director of Operations*

9/17/14  
Date

359 Forest Ave  
Address

Dayton, OH 45405  
City, State, Zip

31-1381901  
Tax ID Number

**Exhibit One**  
**DESCRIPTION OF SERVICES**

The RIDGE Project agrees to purchase and the Provider agrees to furnish Abstinence Grant specific services in the manner described below.

1. For purposes of this agreement, service provided is defined as Abstinence Until Marriage Programming provided in the following areas to be served:

Darke, Fayette, Montgomery, Preble Counties of Ohio

1. This service will be accomplished by providing the following activities:

Direct youth services including classroom presentations and assemblies to 3,160 youth in 158 classes and approximately 3.5 contact hours per student.



**Exhibit Two**

**ATTACHED BUDGET PROPOSAL AND JUSTIFICATION**

# THE RIDGE/OAHC Expense Worksheet Reimbursement Form

## ELIZABETH'S NEW LIFE CENTER

### Budget Year 2014/2015

Please mail **ORIGINAL WORKSHEET** to The RIDGE Project, J169 SR 65, McClure, OH 43534. Due to government regulations, faxes and/or copies cannot be paid. Also, receipts and invoice copies **MUST** accompany the worksheet! Thank you for your attention to these details!

Category	Total Annual Budget Amount	Draw amount this period	Non Federal Matching Funds (this period)	Total Amount Submitted with this report
<b>6.a. Personnel:</b>	\$53,945.00			\$0.00
<b>6.b. Other Direct Costs:</b>	\$3,050.00			\$0.00
<b>6.c. Equipment:</b>	\$0.00			\$0.00
<b>6.d. Services:</b>	\$3,500.00			\$0.00
<b>TOTAL REIMBURSEMENT ALLOWED:</b>	\$60,495.00	\$0.00		
<b>IN-KIND MATCH:</b>				\$0.00
<b>Personnel</b>				
<b>Other</b>	\$6,510.00			
				\$0.00
<b>Equipment</b>				
<b>Services</b>	\$54,319.10			
<b>TOTAL MATCH:</b>	\$60,829.10		\$0.00	
<b>ALL COLUMN TOTALS:</b>	\$121,324.10	\$0.00	\$0.00	\$0.00

Reimbursement Period: From \_\_\_\_\_ To \_\_\_\_\_ Amount Paid: \$0.00

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Catherine Tijerina

#### Accounting Use Only

Date Received \_\_\_\_\_ QB \_\_\_\_\_ Excell \_\_\_\_\_ Ckd for accuracy \_\_\_\_\_  
 Documentation Ckd \_\_\_\_\_ Email or Ph for info \_\_\_\_\_

**BUDGET JUSTIFICATION**  
**Elizabeth's New Life Center, Region 6**  
**Youth Development Programs**  
**Fiscal Year 2014/2015**

**PERSONNEL**

**Salaries** **\$44,257**

**Regional Coordinator and Program Supervisor** – Rosemary Prier (\$4,137)

This position serves as the Regional Coordinator of Region 6 as well as the Supervisor of the Youth Development staff/program, responsible for all aspects of the OAHC grant for Region 6's collaborators. 3 hours/week \* 50 weeks = 150 hours @ \$27.58/hour = \$4,137. Rosemary is the Director of Operations for Elizabeth's New Life Center.

**In-school Presenter** – Telana Lee (\$16,686) Part-Year Employee

Responsible for providing direct service to students with in-class presentations. Telana will work 135 days and is paid a daily wage of \$123.60 = \$16,686.

**In-school Presenter** – Trina Wheaton (\$20,394) Part-Year Employee

Responsible for providing direct service to students with in-class presentations. Trina will work 165 days and is paid a daily wage of \$123.60 = \$20,394.

**Grant Administrative Assistant** – Connie Zebrowski (\$3,040) Part-time Employee

Responsible for communicating and scheduling all in-school presentations and collecting paperwork and inputting data. Also responsible for managing all grant budget submittals for Elizabeth's New Life Center. 3.39 hours/week \* 50 weeks = 169.5 hours @ \$17.94/hour = \$3040. Connie is the Grant Funds Coordinator/Bookkeeper for Elizabeth's New Life Center.

**Fringe Rate** **\$9688.00**

Personnel fringes incorporate Retirement at 2.25%, Health and life insurance @ 14.478%, FICA @ 7.65%, Workman's Compensation @ 0.0082%, and State unemployment at 3.15%. Total fringe rate is valued at 21.89% but will be submitted as actual costs.

**Total Personnel Cost** **\$53,945**

**OTHER DIRECT COST**

**Supplies** **\$650**

Office supplies (\$50)

Office supplies are needed for operation of the program such as binder clips, copy paper, highlighters, labels, markers, pens, portfolios, pencils, message pads, rubber bands,

adding machine tape, staplers, envelopes, binders, file folders, tape and desk trays. (\$4.17 \* 12 months = \$50.)

Curriculum supplies for students (\$100)

Curriculum/supplies are purchased to implement the activities in the Relationships Under Construction curriculum. (\$10 per month for 10 months = \$100.)

Program supplies and copies (\$500)

Program supplies are purchased to provide programming. Copies of handouts are needed as well. Cost is \$0.20 per student x 2500 students totaling \$500.

**Phone Services** \$600

Phone usage is \$60/month and 10 months are charged to this grant = \$600/year.

**Car Travel** \$1800

In-State Car travel to schools will include 3600 miles for the two presenters.

We will charge \$.50 per mile to the ODH grant. (3600 \* \$.50 = \$1,800)

**Total Other Direct Cost** **\$3,050**

## **EQUIPMENT**

No new equipment is projected to be necessary.

## **SERVICES**

**LIFE Pregnancy Center** \$3,500

LIFE Pregnancy Center is contracted to serve 600 Students in Fayette County. Charges include payment per class period, mileage and supplies. Contract is available upon request.

**Total Services** **\$3,500**

**Total Direct Costs** **\$60,495**

## **MATCH**

### **PERSONNEL**

**None**

### **OTHER DIRECT COST**

#### **Office Space Match**

**\$5,000.00**

The total Office Space at Elizabeth's New Life Center is 10,000 square feet and is valued at \$10/square foot. One tenth (1,000 square feet) is used for Youth Development staff, storage, programs and services. We will charge half of this annual cost of \$10,000 = \$5,000 as an in-kind match.

#### **Financial Services**

**\$1,510.00**

Financial services provided by the Clark, Schaefer, Hacket CPA Firm cost \$1,510 for the 12 month period. This is a cash match.

#### **Total Other Direct Cost (Match)**

**\$6,510.00**

### **EQUIPMENT**

**None**

### **SERVICES**

#### **Classroom Teacher Match**

**\$26,069.10**

565 class sessions x \$46.14 (in-kind average value of teacher time).

#### **Classroom Space Match**

**\$28,250.00**

565 class sessions x \$50 (in-kind cost for classroom space).

#### **Total Services (Match)**

**\$54,319.10**

#### **Total Match (Cash and In-Kind)**

**\$60,829.10**

**BUDGET SPREADSHEET**

Elizabeth's New Life Center - Youth Development Program	Year 4 Oct 1, 2014 to Sept 30, 2015			
ODH FISCAL YEAR 2014-15				
Categories and NARRATIVE	<b>Amount</b>	<b>Cash Match</b>	<b>In-Kind Match</b>	<b>Total Match</b>
<b>6.a. Personnel:</b>				
<b>Salaries:</b>	<b>\$44,257</b>			
Regional Coordinator: Director of Operations@ \$27.58/ hour x 150 = \$4,137 (average 3 hours x 50 weeks).	\$4,137			
In-School Presenters: 1 Presenter teaching 135 days/year @ \$123.60/day = \$16,686 and a 2nd presenter teaching 165 days @ \$123.60/day = \$20394. Total = \$37,080.	\$37,080			
Grant Assistant \$17.94/hour x 169.5 hours. (3.39hours x 50 weeks)	\$3,040			
<b>Fringe Benefits: 21.8903%</b>	<b>\$9,688</b>			
<b>TOTAL PERSONNEL</b>	<b>\$53,945</b>			
<b>6.b. Other Direct Costs:</b>				
Supplies \$650 (see breakdown below)				
Office Supplies = \$50	\$50			
RUC Curriculum supplies \$100	\$100			
Program supplies and copies made for class hand outs \$500.	\$500			
Phone services \$60/month x 10 months	\$600			
Car Travel 3,600 miles x .50	\$1,800			
Office Space Value: annual \$10/sq ft (in-kind) x 500 sq ft -- for 12 months (in-kind match). One tenth of 10,000 sq. ft. building is used for Youth Development staff, programs and services, half of which will be charged as an in-kind match.			\$5,000.00	\$5,000.00
Financial services provided by Clark, Schaefer, Hackett CPA Firm. The portion of financial services allocated to this project costs \$1510 and will be part of cash match.		\$1,510.00		\$1,510.00
<b>TOTAL OTHER DIRECT COSTS</b>	<b>\$3,050</b>	<b>\$1,510.00</b>	<b>\$5,000.00</b>	<b>\$6,510.00</b>
<b>6.c. Equipment NONE</b>				
<b>6.d. Services:</b>				
MOU: LIFE Pregnancy Center - Fayette County	\$3,500			
Classroom teacher (in-kind) \$46.14 x 565 sessions			\$26,069.10	\$26,069.10
Classroom space (in-kind) \$50 x 565 sessions			\$28,250.00	\$28,250.00
<b>TOTAL SERVICES</b>	<b>\$3,500</b>		<b>\$54,319.10</b>	<b>\$54,319.10</b>
<b>Total Draw Amount</b>	<b>\$60,495</b>			
<b>Total Cash and In-Kind Match</b>		<b>\$1,510.00</b>	<b>\$59,319.10</b>	<b>\$60,829.10</b>